

The Calgary Jewish Academy

Acceptable Use Policy for Networked Information Resources at The Calgary Jewish Academy

ADOPTED: February 22, 1999

AMENDED: May 13, 2002

The Calgary Jewish Academy seeks to create an excellent learning environment in which students are encouraged to develop to their fullest potential. (Mission Statement)

In pursuit of this mission, The Calgary Jewish Academy provides Internet access to students and staff from our school network. This access offers a rich and growing set of resources. The purpose of this policy is to inform parents/guardians, students and staff of the availability of Internet resources, as well as the rules governing its use.

Parental/guardian acknowledgement of the rules in the prescribed form is required for individual students younger than eighteen years of age to access and use resources available on the Internet.

About the Internet

The Internet is a worldwide network of computers. Educational institutions, government agencies, non-government organizations, private and public companies, and private citizens may 'post' information on the Internet and communicate by email. The content available on the Internet may take the following forms: text, graphics, photographs, video, sound, and other media. Many of these resources were traditionally difficult to obtain in the school environment.

The educational potential of the resources available on the Internet is enormous. However, material available on the Internet must be used carefully. There is information which may be judged as inaccurate, abusive, adult-oriented, and even illegal. There are no regulatory bodies solely established to preview or monitor the content of material posted on the Internet. There exists a potential for any Internet user to be exposed to inappropriate material. Certain Internet sites preselected as inappropriate can be blocked at The Calgary Jewish Academy by software commercially developed for this purpose. However, there is unfortunately no foolproof way to prevent children and other users from accessing or being exposed to inappropriate materials.

Privacy

Data, information stored, sent or received via the Internet, as well as files and email boxes, are accessible by the network administrator and other staff, and are not private.

Proper and Acceptable Use

All users are expected to use the resources in a manner consistent with school policies and regulations generally, and this policy specifically. It is the joint responsibility of the school, parents/guardians of each student to educate the student about the responsibilities involved when accessing information available on the Internet. Parents and guardians must be aware that while at school direct supervision by school personnel of each student using the computers is not always possible.

If a student has any questions about whether a specific activity is permitted, he or she must ask the teacher or network administrator. If a student accidentally accesses inappropriate material he or she must back out of that material immediately and inform the teacher or network administrator of the occurrence.

Misuse

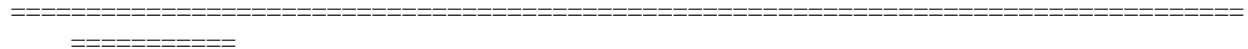
Appropriate disciplinary action will be taken in the case of willful violation of the terms of the Acceptable Use Policy for Networked Information Resources.

Expectations For Users of Networked Resources

The following are expectations of those accessing the Internet through The Calgary Jewish Academy network. Users agree to the following terms and conditions:

Appropriate language, fair and respectful comments, and responsible behaviour apply when using The CJA network to access the Internet and other networked resources.

- *Inappropriate Material:*
Users will not post or download inappropriate material. Students will tell their teachers immediately if they access any site, material, information, or situation which makes them feel uneasy or uncomfortable, or that they believe may contain inappropriate material.
- *Respect for Personal Information:*
Users will not post personal information about themselves or others while accessing the Internet through The CJA network. Students may, however, post school projects and work on the Internet as approved by their teacher or network administrator.
- *Plagiarism:*
Users agree that they will not copy information and claim it as their own.
- *Copyright:*
In the event that users wish to copy any copyrighted work, if they do not already have legal permission to copy that work, will ask the original author for written permission to use any of the copyrighted works, including art, compositions, text, symbols, cartoons, excerpts, and quotations.



Please complete and return this portion of the policy

Acceptable Use Policy for Networked Information Resources: Student Use Agreement

Directions: After reading the Acceptable Use Policy for Networked Information Resources at The Calgary Jewish Academy, please read and fill out the appropriate sections of the following agreement completely. Please return the agreement to the school and retain the Policy for your records.

- a) In the case of students eighteen years and older, only the student need complete the form.
- b) In the case of students grade 4 and up, but not yet eighteen years of age, both the parent and student need to sign the form.
- c) In the case of students not yet in grade 4, only the parent need sign.

Parent/Guardian:

As the parent/guardian of this student, I have read the attached Acceptable Use Policy for Networked Information Resources and I understand that the school has installed software to protect users from inappropriate materials. However, as even the best software is not foolproof, I also recognize that it is impossible for The Calgary Jewish Academy to restrict access to all controversial or inappropriate materials.

Parent/Guardian Name: _____ Parent/Guardian
Signature: _____ Date: _____

Student:

As a student of The Calgary Jewish Academy I will abide by the Acceptable Use Policy for Networked Information Resources. I understand and accept the responsibilities outlined in this policy.

Student Name: _____ Student Signature: _____
Date: _____

